



Tree of Life Lutheran Church

Reimbursement Request

Requestor's Name	<input type="text"/>
Date	<input type="text"/>
Amount of Request	<input type="text"/>
Account to be Charged (See list below)	<input type="text"/>
Make Check Payable To	<input type="text"/>
Mailing Address	<input type="text"/>
Description of Expense	<input type="text"/>

Please attach proof of payment, receipt and/or invoice and file this request in the Treasurer's folder in the front office of the church.

List of Account Numbers (continued on back)

Arts	Finance
016-01-00-02 Activity Costs	016-05-01-04 Office Supplies
	016-05-01-06 Stationary
Christian Education	016-05-01-08 Postage
016-02-01-02 Curriculum	016-05-01-18 Parish Students Expenses
016-02-01-04 School Supplies	016-05-01-?? Synod Assembly
016-02-01-06 Vacation Bible School	
016-02-02-10 Background Checks	Mutual Ministry
	016-06-01-58 Seminarian Support
Fellowship	016-06-01-60 Continuing Educ (Support Staff)
016-03-00-02 Activities & Supplies	016-06-01-66 Advertising (Job Posting)
	016-06-02-14 Auto (Pastors)
Evangelism	016-06-02-16 Continuing Education (Pastors)
016-04-01-02 Newsletter Printing	
016-04-01-04 Yellow Pages Ad	Property
016-04-01-10 Easter Cross Silk Flowers	016-07-01-18 Maintenance (Church)
016-04-01-12 Door Knocker Supplies	016-07-01-26 Snow Removal
016-04-02-02 New Member Pictures	016-07-01-34 Sound
016-04-02-04 New Member Dinner	016-07-01-36 Landscape
	016-07-01-38 Lawn Mowing

Property (cont.)

016-07-01-90 Renovations & Repairs
 016-07-02-18 Maintenance (Treehouse)
 016-07-03-18 Maintenance (Branch Office)

Social Ministry

016-08-02-02 Social Ministry
 016-08-02-04 Pastor's Discretionary

Stewardship

016-09-00-04 Materials
 016-09-00-06 Guest Speakers

Worship Ministry

016-10-00-02 Altar Supplies
 016-10-00-04 Altar Wine
 016-10-00-06 Adult Choir Music
 016-10-00-07 Choir Supplies
 016-10-00-08 Youth Choirs
 016-10-00-10 Bulletins
 016-10-00-12 Instrument Maintenance
 016-10-00-20 Pianist/Organist Music
 016-10-00-50 Guest Musicians
 016-10-00-56 Handbell Music
 016-10-00-60 Altar Flowers

Youth

016-11-00-02 Confirmation
 016-11-00-04 Jr/Sr Youth Activities
 016-11-00-06 Twigs
 016-11-00-12 Chaperone Fees
 016-11-00-14 Christmas Party
 016-11-00-16 Sr High SCS
 016-11-00-21 Boy Scout Charter Fee
 016-11-00-22 Boy Scout Camp Scholarship
 016-11-00-24 ELCA National Youth Gathering

Information Technology

016-12-00-02 Software
 016-12-00-04 Hardware
 016-12-00-06 Licenses & Maintenance
 016-12-00-08 Internet Services
 016-12-00-10 DSL Service

Dedicated Accounts

017-00-01-01 Youth Activity In/Out
 017-00-01-02 Barbecue
 017-00-01-08 Anniversary Fund
 017-00-01-10 Kitchen Fund
 017-00-01-11 Youth Scholarship Fund
 017-00-01-13 Youth Musician Fund
 017-00-01-14 Major Repairs/Renovations
 017-00-01-15 Guatemala Ministry
 017-00-01-16 Hospitality Committee
 017-00-01-20 Equal Exchange Coffee
 017-00-01-34 Handbell Choirs Exp.

Dedicated Accounts (cont.)

017-00-01-38 National Youth Gathering
 017-00-01-39 Giant and Weiss Food Cards
 017-00-01-42 Sudan Church Offering