



Tree of Life Lutheran Church

1492 Linglestown Road

Harrisburg, Pa. 17110

CRAFT FAIR APPLICATION FORM

Tree of Life is hosting its Annual Craft Fair. We hope, with your help and the help from our community, this craft fair will be a wonderful experience for both vendors and customers. If you would like to participate in this years' craft fair please complete the attached form and return along with your check to secure your space. Applications will be accepted on a 'first come first serve' basis.

RULES, REGULATIONS AND IMPORTANT VENDOR INFORMATION

Date and Hours: Friday, October 9, 2020 from 4 to 7 p.m. and Saturday, October 10, 2019 from 9 a.m. to 3 p.m.

SET-UP/BREAKDOWN

Vendors may set-up on Friday between the hours of 12 and 3 p.m. and/or Saturday from 7:00 – 8:00 a.m. Sellers are responsible for their selling space. Before leaving, be sure your area is clean and trash free.

SPACE ALLOCATION

Vendors will be assigned spaces on a first come first serve basis. Eight foot tables will be provided at a cost of \$25.00. An additional table will cost \$5.00. Fees are non-refundable in the final week before the fair. Due to space limitations, we will limit the number of tables to 2. If you have special needs, such as, a particular area due to physical limits or electricity needs, please include those details on your application and we will make every effort to accommodate you.

STAFF

Vendor spaces must be manned at all times. Staff will be made available, upon request, to sit at your booth and allow you to take short breaks. Tree of Life Church is not responsible for merchandise or display material.

MERCHANDISE

To maintain the quality of the items offered at the show; we reserve the right to refuse flea market merchandise, franchise or commercially made items. We also attempt to limit the number of crafters with similar merchandise.

If you still have questions you may contact Carol Webb 717-609-2696 or weezie.webb66@gmail.com or Dolly Roberts 717-645-1596 or shanjarmas@verizon.net

TREE OF LIFE CHURCH CRAFT FAIR APPLICATION

Organization Name:		Contact Name:	
Address:	City	State	Zip
Email:		Phone:	
Electricity _____ Yes _____ No			
Special Space Needs: (Please Explain)			

Electricity is available on a limited, first come/first serve basis. There is no charge for electricity. Vendors must provide their own electrical cords and lights.

Type of products you are selling:

_____ **Fine Art** _____ **Jewelry** _____ **Wood Works**
 _____ **Craft** _____ **Other** _____ **Local Artist**

If you selected "Other", please give a brief description of your craft.

By signing this form, you agree to abide by all fair rules and regulations and accept full responsibility for your space, its products and displays and any claims for damages resulting from your participation in this event. Tree of Life Church and its representatives are in no way responsible for your products or actions.

Signature _____ **Date** _____

Please submit this form and your check made payable to Tree of Life Church, mark in memo field craft fair and mail to: Dolly Roberts, 1581 Crums Mill Rd Hbg., Pa. 17110